

**Agenda Item No:** 10.7 **Report No:** 23/15  
**Report Title:** Wave Leisure Annual Service Delivery Plan 2015/16  
**Report To:** Cabinet **Date:** 12<sup>th</sup> February 2015  
**Cabinet Member:** Councillor Maskell  
**Ward(s) Affected:** All  
**Report By:** Gillian Marston, Director of Service Delivery  
**Contact Officer(s)-**  
**Name(s):** Bee Lewis  
**Post Title(s):** Head of Property and Facilities  
**E-mail(s):** [bee.lewis@lewes.gov.uk](mailto:bee.lewis@lewes.gov.uk)  
**Tel No(s):** 01273 661101

---

#### **Purpose of Report:**

To seek Cabinet approval for the 2015/2016 Annual Service Delivery Plan proposed by Wave Leisure Trust (WLT).

#### **Officers Recommendation(s):**

- 1 That Cabinet approves the Annual Service Delivery Plan as set out in the report.

---

#### **Reasons for Recommendations**

- 1 The management agreement between the Council and Wave Leisure requires Cabinet to approve the Annual Service Delivery Plan.

#### **Information**

2

- 2.1 WLT have produced a proposed Annual Service Delivery Plan and this is reproduced at Appendix A to this report. Cabinet is now asked to approve the plan.
- 2.2 The priorities for 2015/2016 build upon those set out in previous years. Wave is encouraged to augment existing networks and partnerships and seek to establish new relationships to deliver services that will be of benefit to the local community. The plan underpins the Council's strategic aims and objectives.
- 2.3 The plan is aligned with three core objectives:
  - (a) Increasing participation and reducing health inequality;

- (b)** Improving accessibility and social inclusion;
  - (c)** Reducing environmental impact.
- 
- 2.4** Emphasis is placed upon encouraging participation in rural communities and for families on a low income, particularly among Council tenants.
  - 2.5** WLT is encouraged to provide activities aimed at opportunities for increasing physical activity for older people. This is to reflect the District's ageing population which is above the national average in every band over 50.
  - 2.6** The plan takes account of equality of opportunity to ensure that services are accessible as widely as possible and reflects the diversity of the local community.
  - 2.7** If the proposed plan for 2015/2016 is approved by Cabinet, WLT will be notified of the Council's agreement and the plan will form part of WLT's contractual responsibility to deliver on behalf of the Council.
  - 2.8** The Council's Client Officer will monitor and evaluate WLT's performance against the plan. There will be a quarterly review of performance along with monitoring of the agreed performance indicators.
  - 2.9** WLT recognise that the plan should be numerate where possible with realistic and achievable outcomes. Where it is not possible to measure outcomes statistically, alternative success criteria will be employed to measure the benefits to the community.
  - 2.10** The Council's Client Officer sets and monitors the performance of the Leisure Trust against key performance indicators. The indicators are a means for the Council to monitor the performance of WLT in meeting the Council's agreed aims and objectives. They are regularly monitored through the quarterly meetings between LDC and WLT.

### **Financial Appraisal**

- 3** The Council provides WLT with an Annual Service Fee in return for which the Trust helps the Council achieve its aims and objectives as detailed in this report. The Annual Service Fee for 2015-2016 was approved by Cabinet in September 2014. The Service Delivery Plan as provided by WLT therefore has no additional financial implications.

### **Legal Implications**

- 4** There are no legal implications to consider.

## **Environmental Implications**

### **5**

- 5.1** The Photo-Voltaic schemes at Lewes Leisure Centre and Downs Leisure Centre were installed and commissioned at the end of 2011-12. Since installation, the PV panels at Downs LC and Lewes LC have generated 83,758 kWh and saved 49 tonnes of carbon dioxide.
- 5.2** A programme of boiler replacements has been completed at Downs Leisure Centre, Seaford; and Meridian Leisure Centre, Peacehaven. Both projects will improve energy efficiency and reduce carbon emissions.
- 5.3** In addition, work is about to start on the installation of a low energy lighting solution across all of the centres. The scheme is targeted at giving the biggest efficiency savings, whilst updating the existing lighting and reducing the ongoing maintenance.
- 5.4** Wave aim to reduce the environmental impact of their operation and have a number of KPIs to demonstrate how effective their carbon management plan is. They have attained ISO 14001 and are audited annually.

## **Risk Management Implications**

### **6**

- 6.1** Risk management screening has been completed and there is no additional risk to mitigate.

## **Equality Implications**

### **7**

- 7.1** Equality, accessibility and equality of opportunity are the building blocks of the Annual Service Delivery Plan. The key components of the plan have been designed to increase participation across a number of disadvantaged groups; reduce health inequality; and improve accessibility and social inclusion. The plan details how these aims will be achieved.

## **Background Papers**

- 8** None

## **Appendices**

Appendix A – WLT Proposed Annual Service Delivery Plan 2015/2016